26th ISSUE



# The Monthly Employee Newsletter

June 2021

### **Employee of The Month**

Staff Birthdays New Employees Introduction

**Events Highlights** 

# **Birthday Wishes**

Kardan University wishes the warmest happy birthdays to the dearest members of our team, celebrating their birthdays in May.



Wishing our staff and faculty all the best on their birthdays! Upwards & Onwards.

# **Employee of the Month**



# Ahmad Omer Zazay

Executive Assistant to Vice-Chancellor Academics

Congratulations to Mr. Omer Zazay, the Executive Assistant to Vice-Chancellor Academics; he is our Employee of the Month. During this month, Mr. Zazay had worked extremely well in handling students' fees and exam-related queries, especially when the exams were shifted online. During this period he worked actively and tirelessly.

"Omer has exceptionally performed well in managing students' queries and responded to more than thousands of applications and met with over 100s of students. He effectively managed the entire tuition fee-related queries of students and made over 1000s of entries in the system," said Ms. Meena Rahmani, Kardan University's Vice-Chancellor Academics.

His knowledge, experience, and tireless efforts are continuously helping Kardan University achieve excellence every day. That's why he is entitled to be our Employee of the Month. We wish him all the best in his future endeavors!

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# **New Employee Introduction**



Mr. Abdul Mohamad Azizi, Operations Support Specialist +93 704105917 m.azizi@kardan.edu.af.

Education:

- MBA, from University of Newcastle, NSW, Australia.
- Master of Human Resource Management from University of Newcastle, NSW, Australia
- BBA from Macquarie University, NSW, Australia

Mr. Azizi will support the Operations team in priority areas, including policy and planning, content development, training and development, as well as general administrative support. He brings over three years of professional experience working with leading national and international organizations.

We wish Mr. Azizi a successful career at Kardan University and hope that he will prove to be an outstanding contributor to our vision of excellence.



Mr. Mohammad Yousuf Civil Engineer +93 777779893 m.yousuf@kardan.edu.af.

Education:

- Bachelor of Civil Engineering, Nangarhar Univesity
- Master of Construction Engineering, BVM Engineering College Gujarat, India

Mr. Mohammad Yousuf will support Project Management Unit in developing new campuses. He has six years of experience in construction, civil engineering. We welcome Mr. Yousuf to our community of academicians and researchers.

# **New Employee Introduction**



Mr. Mohammad Khalid Abbassi, EFL Instructor +93 781584062 k.abassi@kardan.edu.af

Education: • BBA from Bakhtar University

Mr. Mohammad Khalid Abbassi joined Kardan University as EFL Instructor. He has more than ten years of experience in English Language teaching. We welcome him to Kardan University and wish him all the best.



Mr. Safiullah Yousufzai, EFL Instructor +93 789101867 s.yousufzai@kardan.edu.af

Education: • BBA from Bakhtar University

Mr. Mohammad Khalid Abbassi joined Kardan University as EFL Instructor. He has more than ten years of experience in English Language teaching. We welcome him to Kardan University and wish him all the best.



Ms. Marwa Omari, Enrollment Assistant +93 782042044 m.omari@kardan.edu.af

Education:

• Studying BBA at Kardan University.

Ms. Omari will support the enrollment team in providing outstanding customer service. Ms. Omari brings over three years of professional experience working with ACSOR-Surveys and WHO.

We wish Ms. Omari a successful career at Kardan University and hope that she will prove to be an outstanding contributor to our vision of excellence.

### **Lucky Draw Winners**

#### Atta Mohammad

Security Guard Taimani Campus

#### **Ziaurahman Shirzad**

Web Developer Parwan-e-Du Campus

#### Nasibullah

Support Staff Kardan School of Graduate Studies











### Winning Prize

Free Bowling Session with a Colleague
Refreshment up to AFN 2500

## **My First Week at Kardan University**



Abdul Mohamad Azizi Operations Support Specialist

I had an amazing first week at Kardan University. The major highlight of it was the welcoming and caring nature of my friendly colleagues. I am overwhelmed by their kindness and eagerly looking forward to working with them to bring Kardan University more success and maintain its reputation as the No. 1 University in Afghanistan.



My first week at Kardan University was extraordinarily exceptional. I found Kardan University's management exemplary. Indeed, Kardan is the emblem of excellence, commitment, and pro eminent educational services. I am profoundly delighted to be a part of this victorious team.



Safiullah Yousufzai EFL Instructor

A Home of Knowledge. My start at Kardan University introduced a school of minds to me. Mature and Well-nourished! The professionalism rules wondrously that makes the management on top. Not to mention, the campus portrays a meaning and sense of growth at this place. Each morning, opportunity—like the sun—dawns anew here.



Ms. Marwa Omari Enrollment Assistant Since I joined Kardan University, I found it a very convenient and professional learning environment with equal opportunities where everyone can grow. I express my heartfelt appreciation from the leadership and HR Department, that believed in me and my skills.

# Reflection

An Interview with Kardan University's Project Manager, Faridullah Ahmadzai

1. Could you please tell us about your education?

I have pursued my Bachelor of Civil Engineering from Shiekh Zayed University and Master's Degree in Structural Engineering from Kabul Polytechnic University.

2. How many years are being that you are working at Kardan University?

I have been working at Kardan University for approximately 1.5 years.

3. How did you choose this field?

I was always interested in science and how things worked and as the world becoming complex ever than before we need to choose a much more needed career by society. I have chosen civil engineering because this field is such a profession by which you can maintain your living status and serve society.

4. What is your interesting memory at Kardan University?

My interesting memory in Kardan University is the good ethical behavior of management and other staff.

5. Could you please tell us about your achievements?

My greatest achievement so far is completing my PMP certification successfully, and implementing and managing several construction projects.

6. Could you please tell us about your private life?

I am a family-oriented person, and I am married with one kid.

7. Tell us one sentence about Kardan University?

Kardan University has one of the most prestigious educational systems in the country.



Faridullah Ahmadzai Project Manager



#### Qais Mohammadi Represents Kardan University at the Built and Road Initiative Forum

Kardan University's Academic Administrator for the Department of Economics, Mr. Qais Mohammadi, represented Kardan University at the "Building Academic Linkages within BRI Countries" webinar conducted on May 7, 2021, by the Institute of Peace and Diplomatic Studies.

Mr. Mohammadi emphasized the significance of Afghanistan's natural resources, especially its extensive mines worth more than USD 3 trillion. He mentioned that the extraction of these mines and their use could benefit the region's economic growth, and Kardan University could take the lead in building academic linkages with the BRI countries.

He added, "The year-round sunshine, wind, and water could be the significant sources of energy for the region, and fortunately, Afghanistan is full of such natural resources."



#### **Mohammad Shams Formuly**

Thanks to the Asian-Pacific Resource and Research Centre for Women (ARROW) for sending me this certificate of participation in the APFSD Youth 2021.



# COVID-19 Vaccination at Kardan University

Kardan University's staff and faculty members got vaccinated on Thursday, May 6, 2021, at the health clinic in Parwan-e-Du campus under the supervision of the Ministry of Public Health's professional vaccination team.

The Ministry of Health provides these vaccines under the World Health Organization's approved license through Serum Institute of India, which is producing the AstraZenecca/Oxford University vaccine. Two doses are required to be taken.

Kardan University's staff and faculty members are expected to take the second dose of their vaccinations in the upcoming week.





## Kardan University's Events Highlights

#### **Ramadan Donation**

We are proud to inform you that the Ramadan Donation drive is successfully over, Alhamdulillah. Food packages worth AFS 4,000/each were procured and distributed to 209 families in Kabul.

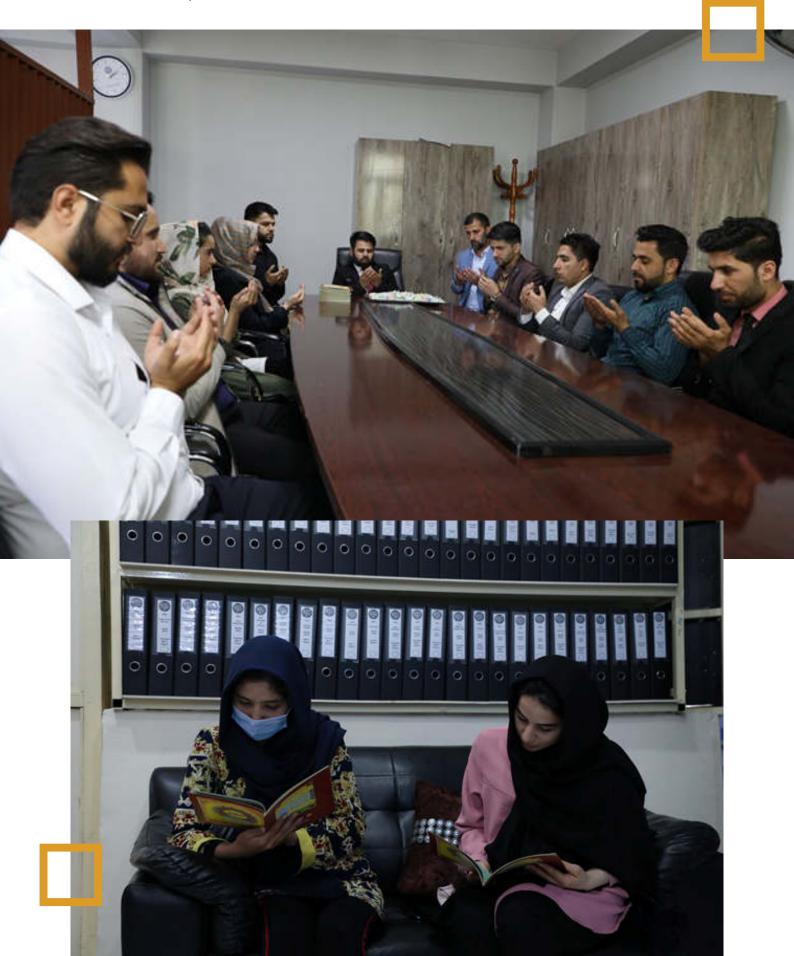
Lists of the deserving families were received from friends and colleagues who verified the status of recipients, and packages were distributed from Kardan University's Residence.

May Allah accept your donations, reward you and other donors outside Kardan University manifold, and accept the Dua the recipients have made.



### **Khatmul Quran**

Kardan University organized a Khatmul Quran on May 11, 2021, at the Taimani Campus.



### Inspiration through Continuous Learning

The professional growth of our staff is an integral part of our organizational culture. Here are some inspiring stories of learning and growth:



Mohammad Kazim Daqiqi

Fortunately, I have completed the Social Media Monitoring: Strategies and Skills course on LinkedIn on April 29, 2021.

In this course, I learned how to incorporate social media monitoring into our organization's marketing strategy.





**Mohammad Sharif Sharifi** 

An excellent logistics system delivers the right product to your customers at the right price, so understanding logistics is critical to your success. In this course, instructor Steven Brown showed us why logistics is important, what it is, and how logistics support the company and customers. Steven discussed how logistics must be effective and efficient.



### **60 Seconds with FDC Coordinator**





How would you describe Kardan in one word? Real and powerful University



What is the best piece of advice you have received? Whatever you do, give it 100%

Describe yourself in 3 words? Organized, dynamic, and dedicated



If you could be from any other country, which would it be? India



Name a book you read that positively shaped your life? Think Before it is Too Late



Best gift you have ever received? Car from my father



Samander Bawar, Faculty Development Coordinator







What is the first thing you notice about someone in the first meeting? Dress code



What compliment do people give you the most? As a friend, you always make people smile

What is one food you wouldn't want to give up? Since I was born, I have been addicted to eggs.





What do you consider to be your greatest strength? 13 I am extremely intelligent, hard-working, and a fabulous communicator.

# V lopme ghanistan Congratulations on the ACBSP Accreditation!

Kardan University's Bachelor's in Business Administration (BBA) program is accredited by the Accreditation Council for Business Schools and Programs (ACBSP), after meeting the standards of this council. The candidacy status was given to Kardan University's BBA program at the beginning of 2019, and before that, the University was a member of this prestigious accreditation council.



"It is a great achievement for Kardan University, especially the Department of BBA, to receive the accreditation from one of the most well-known and well-reputed accreditation councils in the world.

Our students will benefit the most from this accreditation, as they will be able to find better job opportunities, continue their studies abroad and pursue their studies with quality standards."

# (2021)

**Qais Mohammadi** Academic Administrator, Department of Economics

"By having the ACBSP accreditation, the faculty members of Kardan University's department of BBA can benefit from attending the global professional development events, publishing their research work on the Transnational Journal of Business, and receiving awards for excellence in teaching. This accreditation reflects Kardan University's strive towards excellence in teaching, learning, and research, and demonstrates its quality educational services."



### Kardan University Secures the Highest Accreditation Score in the Accreditation Review Process

Kardan University has recently secured the highest accreditation score among the country's universities as part of the accreditation review process conducted by the Ministry of Higher Education's Quality Assurance and Accreditation Directorate during February 2021.

This annual review process is in continuation of the national accreditation status acquired by Kardan University along with five other public and private universities in 2018.

This significant achievement is a testament to the quality standards, systems, and processes of Kardan University and, above all, to the people who passionately and professionally serve the University's community, most notably our talented faculty and staff.

"The accreditation process requires an annual review from the public and private universities who acquired their national accreditation to ensure they still meet the accreditation requirements and standards. Kardan University obtained the highest score among all public and private universities in the recent review process, which is an important achievement for all Kardanians," said Mohammad Haleem Bahadur, Kardan University's Registrar.

Beyond excellence in the national accreditation process, Kardan University is pursuing the final requirements of a number of international accreditation processes, including the Accreditation Council for Business Schools and Programs (ACBSP).

Kardan University's Departments of Bachelor in Business Administration and Master's in Business Administration are previously accredited by the International Accreditation Council for Business Education (IACBE).

The University is also a member of the Asia-Pacific Quality Network (APQN), Global Business School Network (GBSN), and Council for Higher Education Accreditation (CHEA).

Jamshid Khan Samim, one of Kardan University's top Business students, proudly mentioned that "First of all, I want to congratulate my classmates, teachers, and all Kardan University's students and alumni on securing the highest score among all universities in Afghanistan. I am glad to pursue my studies at such a university in the country."

To learn more about Kardan University's national and international accreditation standards and achievements, please visit: https://kardan.edu.af/Quality-Assurance/



### **Online Exams Experience**



**Misbahuddin Babakarkhail** Lecturer, Department of BBA

"In the first wave of COVID-19 pandemic, there were lots of challenges with the online system as it was our first attempt in such a pandemic situation, but with the time, it was becoming user-friendly/convenient for all of us. The reason behind overcoming those challenges was the quality management system of Kardan University and the timely response of IT & MIS departments."



Zabihullah Quraishi Lecturer, Department of Civil Engineering

"While online exams share many of the academic integrity challenges of testing in the classroom, I acknowledged its smooth and useful option to measure the performance of the students."



Zabihullah Dalil Shinwary Lecturer, Department of Civil Engineering "Online exam is an amazing way of assessment where the faculties are bounded to make their papers challenging and judge their students even though they use books, class notes, internet, etc. Kardan University's students had an outstanding performance in the recent midterm exam where they easily withstood the toughest international level questions."



#### CRITICAL INFORMATION AND PRECAUTIONS RELATED TO INCREASEING COVID-19 CASES

Due to COVID-19 third wave outbreak in Afghanistan and official advisories from the Ministry of Public Health, Kardan University is continuing to take necessary precautionary and preventive measures to protect all our employees. We are planning to complete the second dose vaccinations during the second week of June in order to protect our colleagues and community as a whole.

In following up with the Standard Operating Procedures (SOPs) circulated earlier on our COVID-19 response, we urge our community to strictly follow the below preventive measures:

- 1. Get your temperature checked every time you enter any campus.
- 2. Wear your masks regularly to protect yourself and those around you.
- 3. Wash your hands regularly with warm water and soap every 30 minutes.
- 4. Keep rooms well ventilated.
- 5. Cover your mouth with your elbow when you cough or sneeze.
- 6. Keep your physical distance, where possible, and avoid unnecessary meetings, gatherings, events, and social groups.
- 7. When possible, use virtual meetings instead of face-to-face.
- 8. All our employees must inform their supervisors of the Covid-19 cases including those in their families as early as they come to know.
- 9. Any case of Covid-19 should be immediately reported to the

Administration Manager & HR Manager.

10. Inform the administration supervisors of any gaps, challenges and

suggestions on our institutional response to the COVID-19.

Kardan University is committed to the health and safety of its community. Our administration teams have already started implementing the essential preventive protocols across the campuses including (a) wearing masks (b) regular disinfection schedule (c) physical distancing of spaces and facilities (d) provision of handwashing facilities (e) temperature checks and (f) regular support and awareness raising among faculty and staff.



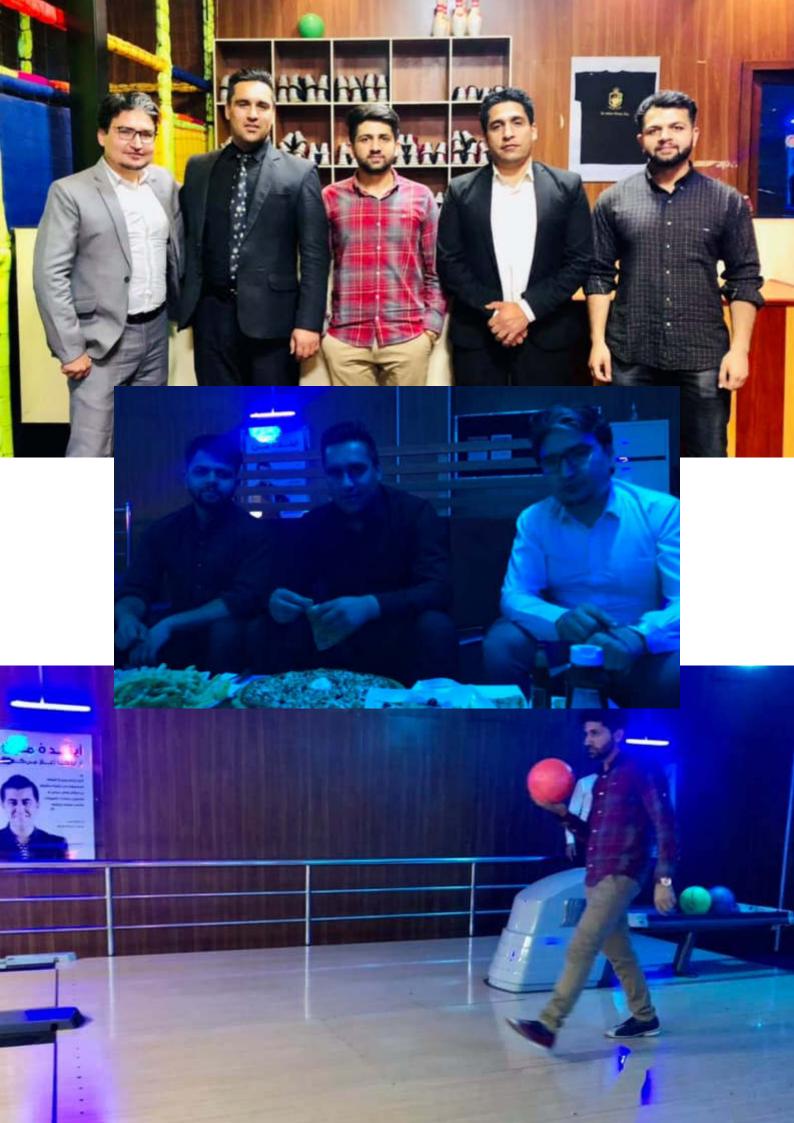


# **Employees' Photos**













Send your individual, group, or department photos to hr@kardan.edu.af and be featured in our next issue of Employee Newsletter. Visit our homepage www.kardan.edu.af/careers

## Share your success stories via **hr@kardan.edu.af**





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